

## EAST ORANGE BD OF ED-01301210 - Corrective Action Report

Section	Form subsection	Site Name	Question #	Due Date	Status
Meal Components and Quantities - Review Period	Meal Components and Quantities - Review Period	CICELY TYSON-MIDDLE/HIGH	409	10/16/2020	CAP Accepted
<b>Corrective Action History</b>	CAP Accepted Katie Hunter 10/30/2020 02:43 PM	CAP Accepted			
	CAP Submitted Yolanda Shivers 10/28/2020 10:55 AM	Date of implementation September 8, 2020			
	CAP Rejected Katie Hunter 10/19/2020 09:34 AM	<b>Indicate the date of implementation.</b>			
	CAP Submitted Yolanda Shivers 10/15/2020 03:15 PM	<p>Tyson High School- NSLP, on 2/24 no milk offered, SBP- on 2/27/2020 no milk choice offered.</p> <p>Ensure proper procedures are in place in accordance with the National School Lunch Program (NSLP) and Breakfast Program (SBP). Staff must keep accurate production records, accurate meal counts and ensure all meals components are selected by the student at the time of meal service.</p> <p>FSMC will train all staff about reimbursable meals and how to properly fill out the productions records. Training to take place monthly and documentation will be reviewed and kept on file.</p>			
	Flagged Katie Hunter 09/16/2020 12:14 PM	<p>At lunch, all required meal components must be offered to students daily. When planning menus, the SFA must make sure that all 5 components of the reimbursable lunch, in minimum daily and weekly requirements, are offered.</p> <p>At breakfast, all required meal components must be offered to students daily. When planning menus, the SFA must make sure that all 3 components of the reimbursable breakfast, in minimum daily and weekly requirements, are offered.</p> <p>Daily production records and supporting documentation (including but not limited to standardized recipes, food labels, CN Labels, manufacturer product formulation statements, USDA Foods Information Sheets, etc.) must be used to make sure menus are in compliance with the meal pattern. <b>Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.</b></p>			
Fresh Fruit and Vegetable Program - Review Period	Fresh Fruit and Vegetable Program - Review Period	LANGSTON HUGHES	1901	09/16/2020	CAP Accepted

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<b>Corrective Action History</b>	CAP Accepted Janet Celi 08/23/2020 07:44 AM	CAP Accepted			
	CAP Submitted Yolanda Shivers 08/18/2020 02:25 PM	All Timesheet will be signed by the Food Service supervisor and check by the Manager monthly prior to submitting.			
	Flagged Janet Celi 08/16/2020 11:48 AM	All reimbursement claims were supported with the correct documentation, although the time sheets at Lanston Hughes School were not signed by a supervisor. The time sheets did appear to have been reviewed by someone as there were notes next to the hours but no signature to verify who checked the hours.  <b>Indicate how you will monitor that all time sheets are reviewed and signed by a supervisor. Indicate strategies you will implement to insure that FFVP time sheets are reviewed and approved for the FFVP. A supervisor should be assigned to review the hours on a weekly basis.</b>			
Fresh Fruit and Vegetable Program - Review Period	Fresh Fruit and Vegetable Program - Review Period	GORDON PARKS	1901	09/16/2020	CAP Accepted
<b>Corrective Action History</b>	CAP Accepted Janet Celi 08/23/2020 07:44 AM	CAP Accepted			
	CAP Submitted Yolanda Shivers 08/18/2020 02:24 PM	All timesheet will be signed and dated by the Food Service Supervisor and checked by the manager weekly.			
	Flagged Janet Celi 08/16/2020 11:45 AM	All reimbursement claims were supported with the correct documentation, although the time sheets at Gordon Parks School were not signed by a supervisor. The time sheets did appear to have been reviewed by someone as there were notes next to the hours but no signature to verify who checked the hours.  <b>Indicate how you will monitor that all time sheets are reviewed and signed by a supervisor. Indicate strategies you will implement to insure that FFVP time sheets are reviewed and approved for the FFVP. A supervisor should be assigned to review the hours on a weekly basis.</b>			